



## **BOARD MEETING NOTES**

**September 19, 2018**

**4:30 – 6:00 pm**

**World's End State Park Office**

### **ATTENDING:**

Bill Kocher - World's End State Park Manager

Dave Engle - Chair

Dan Mumford – Secretary

Ruth Rode

Dave Kowalewski

Lisa Wilcox

Kyle Fawcett

### **SECRETARY'S REPORT:**

- The August meeting minutes are approved with no revisions.
- There have been very few issues with distributing the minutes via the new inbox (invalid emails, etc.). [friendsofworldsendsp@gmail.com](mailto:friendsofworldsendsp@gmail.com)
- Dan distributed sample donation acknowledgement/thank you letters from the PPF website. It was agreed to tweak these to make them more personal and oriented for Worlds End. Dan will prepare some drafts to circulate for review and comment.

### **TREASURER'S REPORT:**

- Treasurer Mic Scott along with Vice Chair Michael Scott were not in attendance; on September 2 Michael emailed a brief update. He is continuing discussion with possible donors of building materials.

#### **CHAIRMAN'S REPORT: ANNUAL MEETING/MEETING ATTENDANCE /DIRECTORS/QUORUMS:**

- Ideally, all major decisions should be taken by a quorum of Directors. However, a quorum at our meetings is difficult to reach due to the large number of Directors. We have some Directors who have not been able to attend meetings. Dave E. will continue to attempt contact with these individuals and explain our dilemma and determine if they are still interested in being a Director. Will likely have to be addressed at the annual meeting (November?).
- Bill K. will check into conference calling availability. This may be an option for those that cannot attend in-person.
- Per the bylaws, Directors cannot be approved until the annual meeting.
- Annual Meeting? November is the suggested month – but this poses some scheduling issues for us. We will discuss in October (we will have to reschedule the November meeting regardless due to Thanksgiving).

#### **PARK PROGRAMS AND EVENTS:**

- Programs are going well; good attendance. Michael Scott reported in his email that the archery program on Labor Day weekend was a success.
- We need more hand-out cards/leaflets to distribute at these events. While the Facebook address is not exactly correct on the cards we have, it is close enough, and we should use what cards we have.

#### **PARK MANAGER REPORT:**

- WORLDS END FALL CLASSIC ON SEPTEMBER 29, 10:00 – 3:00.
  - <https://worldsendfallclassic.com/>
  - Bill K. reported that earlier in the day, he met with Dave Walker (who is organizing the race).
  - They could use some volunteers. Dan M. is available, anyone else available should contact Dave Walker – via the website noted above.
- ROUTE 87 IS CLOSED: PennDOT has just closed route 87 south of Hillsgrove. The roadway has collapsed, and is closed indefinitely.

#### **PARK TRAIL MAP:**

- Dave K. and Ruth R. (Project Co-Chairs) displayed draft maps of the Park (and surrounding forest) hiking trails. The Board agreed that the map is well-done and impressive.
- Dave and Ruth also prepared and distributed a number of day-hike and backpacking loops with descriptions.
- Park management was asked to review the proposed loops and to provide feedback as to which ones they should go with.
- Board agreed to a mix of day-hikes and backpacking loops.
- Map should target the more “advanced” hikers.
- Should squeeze in somewhere a blurb about our group.
- While the Commonwealth official style guide stipulates hiking-only trails should be blazed yellow – exceptions can be made, especially in places like Worlds End where you have many hiking trails in close proximity crossing each other.
- Maps can be sold in park office – but park staff cannot handle the money and has to be kept separate from park funds (staff can make change however, direct people to the maps, etc.). Money would be placed in a lock box.
- From Treasurer Scott’s August 23 email:
  - I just spoke to Debbie Whitmoyer from PPF about maps:
    - we can sell maps (or anything else) in the park office.
    - must use a lock box with a slit on top, only treasurer and chair have a key.
    - the park staff must not touch money, except to make change prior to purchase.
    - suggest using a round number i.e. \$10.00
    - we will have to pay sales tax
    - to use our tax exempt status- a) prior to payment the tax exempt form should be given to the vendor, b) Ruth gives the funds directly to us as a donation (this will prevent her from paying sales tax) and we either pay directly out of the general fund- will need invoice or I pay with credit card and get reimbursed.
    - must have approval from Bill- it can be in the minutes.

**EAST BRANCH TRAIL:**

- The Board agreed that “adopting” this trail would be a good project for our group – would give us a visible, useful project that might attract and motivate members and volunteers.
- Would include trail maintenance, upkeep, blazing, etc.

**NEXT MEETING:**

Wednesday, October 17th, 2018 - 4:30 PM  
World's End State Park Office  
82 Cabin Bridge Road  
PO Box 62  
Forksville, PA 18616