



## **ANNUAL MEETING NOTES**

Wednesday, November 14, 2018 at 4:30 PM  
World's End State Park Office  
82 Cabin Bridge Road  
Forksville, PA 18616

### **ATTENDING:**

Dave Engle - Chair  
Michael Scott – Vice-Chair  
Mic Scott - Treasurer  
Dan Mumford - Secretary  
William Kocher – Manager – World’s End State Park  
Jane Swift – Environmental Educator – Worlds End State Park  
Ruth Rode  
Lisa Engle  
Lisa Wilcox  
Dave Kowalewski  
Kyle Fawcett  
Katie Shoemaker  
Tom Yarnell

### **PARK TRAIL MAP:**

- Dave K. and Ruth R. displayed a revised draft map of the Park (and surrounding forest) hiking trails. Looks great. Some concerns about the visibility of the yellow trail lines.

- Should we copyright the map? Necessary? If so, who does this? Expense? Will look at PPF website to see if there is any guidance. Will consider further and discuss at a future meeting. The TOPO map it is based on is public domain.
- Dave and Ruth also circulated trail descriptions and day-hike /backpacking loops. Park management has to review and determine which ones they approve of. Will then see how many will fit on the back of the map. May have to pick-and-choose at some point if insufficient space. Might also look at trimming some of the descriptions.

#### **TRAIL PATCHES:**

- Dave K. and Ruth R. displayed draft patch designs. Looks good – will continue to refine, perhaps adding a border re Friends of World’s End State Park?

#### **CHAIRMAN’S REPORT:**

- Has contacted the Directors re their interest in remaining as a Director. Only one response so far.
- Have to soon prepare our Annual Report. To help with this, everyone needs to report their volunteer hours. This should include all hours spent at meetings, on projects, volunteer activities at the park, events, duties as Chair, Vice-Chair, Treasurer, Secretary, website maintenance, etc. Can use a paper-form or online on DCNR’s website: <https://www.volunteers.dcnr.state.pa.us/Login.aspx>
- Directors and officers need to complete a CONFLICT OF INTEREST statement. Forms were distributed and completed.
- Conference calling capabilities for meetings: This is too expensive and cumbersome to be practical at this time.

#### **VICE-CHAIRMAN’S REPORT:**

- Has reached out to individual about possible donation of building materials re amphitheater project. Will report back when we have a reply.

#### **TREASURER’S REPORT:**

- Balance as of 11/1/18: \$ 3042.76.
- One new online member in past month.

#### **SECRETARY’S REPORT:**

- The October meeting minutes are approved with no revisions.
- Secretary distributed a revised contributor-acknowledgement/thanks letter. Board agreed to go with this version, with the recipient’s name and dollar amount typed in

(not handwritten). Also, it should also be accompanied by a “thank-you” card, perhaps custom-designed with our logo on the front that will be hand-written with signatures. Dan will draft a possible format.

#### **ELECTION OF BOARD OF DIRECTORS AND OFFICERS:**

- **MOTION APPROVED:** to remove from the Board of Directors all individuals who have not attended recent meetings, are not present at today’s meeting and have not responded to the Chairman’s contact attempts.
- **MOTION APPROVED:** to re-elect current officers:
  - Chairman: Dave Engle
  - Vice-Chairman: Michael Scott
  - Treasurer: Mic Scott
  - Secretary: Dan Mumford
- **MOTION APPROVED:** To elect Lisa Engle, Becky Brown, Lisa Wilcox, Dave Kowalewski, Kyle Fawcett and Ruth Rode to the Board of Directors.

#### **WORLDS END DAY 2019**

- There is interest in having our group organize a “Worlds End Day” in 2019, similar to the August 25, 2018 event (River of the Year) organized by the Susquehanna Riverkeepers.
- Agreement that we need to pick a different weekend – earlier in the summer. Everyone should check their calendars for weekends to avoid (including the Park calendar). Chairman will consult with park management on possible dates and dates to avoid.
- Also need to consider other events (fairgrounds, Founders Day, Eagles Mere, etc.) as to avoid any conflicts.
- Should determine a date “sooner rather than later” to allow participants to plan accordingly. The local Conservation District has expressed interest in participating.
- Will discuss further at next meeting.

#### **BANNER/SIGN FOR PUBLIC EVENTS:**

- If we want a banner for our group to display at public outings, Kyle F. reported that Vista Print has a 60% off sale the next 2 days.
- **MOTION APPROVED:** the Board of Directors authorizes Kyle F. to order a banner for the group.
- Do we want a tablecloth with our logo on it for public events? Probably, but will research first and discuss at a future meeting.

### **FIREWOOD SALES:**

- Now is the season that the cabins consumer large quantities of firewood. Do we want to get firewood in place ASAP?
- This would be a good fundraising opportunity while providing a valued service for park visitors.
- There are 3 available kiosks: cabin area, park office and campground.
- We can obtain at \$3.60 a bundle. Sell for how much? \$7.00? \$10.00?
- We would have to order a 75 bundle minimum.
- If we want fencing/cage, we need to buy it – but park personnel could install.
- We need a secure cash-box. We need to look around and see what is available.

### **PARK MANAGEMENT REPORT:**

- Completion of the Double Run bridge replacement is delayed; extended to December 1.
- Route 87 has reopened with a single lane restriction controlled by a traffic light.
- Route 154 has reopened at Lincoln Falls.
- Park is working with PennDot and DCNR about a fiber-optic line to be run through the Park. Issues with above ground vs. underground, routing, etc.
- Tentative budget for the park is relatively flat (after accounting for increases pegged to wage/benefit contractual increases).
- Repairs of the flood-damaged Cabin Bridge Road have been completed.
- Repairs of the flood-damaged Mineral Spring Road are the responsibility of Forestry – not the Park. Engineers are supposedly working on this at this point.
- 2019 is a quadrennial inspection year for the Park.
- Park is planning a luncheon for volunteers at noon on Friday, December 14 at the Park Office. Will be an opportunity for staff and volunteers to meet. Park will provide main course, everyone is invited to bring a side-dish. Please contact the Park and let the know what you plan on bringing so that they can coordinate the meal.
- Jane S. reported that they expect to get new A.V. equipment for the Amphitheatre.

### **NEXT MEETING:**

- No December meeting.
- **WEDNESDAY, JANUARY 16 at 4:30** at the World's End State Park Office, 82 Cabin Bridge Road, Forksville, PA 18616.