

Greetings Friends, below are the minutes from our most recent meeting; certainly not the quality formatting Dan provides and we missed his absence!

We're working on improving how we provide updates regarding the group meetings/activities, and my apologies to those who haven't received the meeting schedule and minutes from previous meetings. Currently, meetings are monthly, the third Wednesday of the month, 4:30 at the park office-next one is August 15; we have room for additional directors if you are interested. Aside from email, Kyle has set up Facebook and Instagram accounts, and we hope to have a website up soon. The Sullivan Review has also been very helpful in promoting the group and we'll be looking to continue that avenue. Please take a look if you have a chance.

Our initial goal is to raise enough funds and materials to build a roof over the park's amphitheater for the 2019 season. Please consider helping us achieve our goal however you can.

Feel free to forward this email to anyone you think would be interested, and if you have any questions or comments, please let me know by email or phone (570)928-8598.

Enjoy Worlds End, Dave

BOARD MEETING NOTES

JULY 18, 2018
4:30 - 6:30 PM
WORLDS END STATE PARK OFFICE

Attending:

Bill Kocher - Park Manager	Lisa Engle-Board member
Jane Swift - Park Naturalist	Dave Kowalewski-Board member
Dave Engle - Chair	Ruth Rode
Michael Scott - Vice Chair	Wendy Plowman
Michelene Scott - Treasurer	Lisa Wilcox
Kyle Fawcett-Board member	Becky Brown

No Secretary Report since Secretary Mumford was unable to attend. Dan did raise the question via email wondering if the meeting minutes should be posted on Facebook and website. It was determined that Facebook was not the appropriate forum, however, the website would be once a site is developed.

Vice Chair Report:

* Mike Scott brought up discussion about quorum -- indicating that we need to establish who board members are and who votes in quorum and how many needed for quorum to vote. Chair Engle to look into board members with Secretary and open for discussion at next meeting to finalize. (see end of this email)

* Mike also brought up the need for background checks for volunteers working with children at park. Information about background checks discussion with Lisa Wilcox, Director of Sullivan County Children & Youth, and Bill Kocher. DCNR needs to clarify the process. Lisa Wilcox has provided links for background checks used by her agency. More to follow on this.

Criminal Record Check

<https://epatch.state.pa.us>

Check volunteer box and there will be no charge.

Child Abuse Clearances

www.compass.state.pa.us/cwis/public/home

Click on new account. Set up own account.

Once account completed, click on login tab and follow steps to complete application.

FBI/Fingerprints

www.identogo.com

Pre-enrollment and schedule appointment required.

Required to pay at time of enrollment.

(Dushore now has a site.)

Treasurer's Report:

* Mic Scott has been in touch with Debbie Whitmoyer from PFF about sending us monthly reports regarding donations/treasury balance, and received clarification on how donation checks should be directed. There are two methods:

1) On-line: <https://paparksandforests.org/friends-groups/groups>
Scroll down to Friends of Worlds End, Donate (preferred method)

2) By check/mail: Friends of WESP
Attention: Michelene Scott
P.O. Box 62
Forksville, PA 18616

Mic then mails checks to PFF for deposit into the Friends account.

Current Balance: \$100.00-dues & donation
\$645.00-contributed by WESP from a project fund balance
\$1000.00-contributed by WESP from General Funds
\$500.00-Alpine Club donation
Account total= \$2245

Promotional Activities - Kyle Fawcett:

* Kyle advised that he has started Facebook & Instagram accounts with roughly 83 followers in each so far. Kyle advised that people have been sharing pictures and posting on the site.

* Web Address for Facebook --@Friendsof WorldsEndSP

* Kyle suggests that people look at <https://www.friendsofrothrock.org> for ideas of what they want Friends of WESP website to look like.

* Discussion about business cards -- needing more eye catching appeal -- Kyle to come up with more ideas for business card. Current cards are obsolete due to a change in the Facebook address.

* Kyle also advised board that there is a \$50/month website start-up fee and \$20/mth thereafter. Kyle suggested getting a sponsor.

Naturalist Report -- Jane Swift:

* August 25 -- River of the Year celebration at Park -- promotional people have not given Jane all details for day but Jane is asked to provide 2 hrs of children programs -- . ie. "Birds of the Watershed", and other ideas are still being considered. Jane's programs are from 12 noon to 2 pm.

* There will also be a Trout Unlimited program from 10 am -12noon.

* Carol Parenzan, Middle Susquehanna River Keepers, has discussed local businesses setting up stands to show business within watershed -- ie. honey producers, wineries, etc, but not to have products for sale.

* Jane will likely need volunteers for the August 25 celebration and will get back to Friends group with details.

Projects:

* Roof over amphitheater
40' X 70'
metal roof
lights & fans -- possible option
add more seats -- possible option
rough estimate for cost of materials @ \$10,000- \$15,000

* Goal for raising funds/materials--March 2019 for construction during Spring 2019.

* Bill indicated that he is looking for Friends Group to raise money and park maintenance staff to construct roof, with possible assistance from volunteers.

* Kyle to add goal of raising funds for roof project to Facebook/website for possible online donations to Friends Group towards project.

Fund raising ideas:

* Mic Scott, Treasurer checked into ice machine -- Hillsgrove Beer Store uses Jenna Ice -- Chair to look into what company Dushore Beverage uses for their ice, as two possible sources should the Friends Group purchase an ice machine.

* Dave Kowalewski looked into possibility of designing a topo map of WESP trails as well as surrounding forestry trails. Cost of developing maps would depend on type of paper used and quantity.

General comments:

* Wendy noted that many potential participants aren't aware of when our meetings/activities are. Group will expand distribution of meeting minutes and event schedule.

List of Board Members:

- * Dave Engle-chair
- * Mike Scott-vice-chair
- * Dan Mumford-secretary

- * Mic Scott-treasurer
- * Bill Kocher-ex officio director (non-voting)
- * Lisa Engle-director
- * Dave Kowalewski-director
- * Kyle Fawcett-director
- * Nathan Bowen-director
- * Robert Hansen-director
- * Thomas Jones-director
- * Ian Oswald-director
- * Jean Ruhf-director

Quorum:

* Article III, Section 3.09(b) states: Quorum. A majority of voting directors will constitute a quorum for the transaction of business at a meeting of the Board, but if less than a majority of voting directors are present at a meeting, a majority of the voting directors present may adjourn the meeting without further notice.

Next Meeting:

- * Wednesday August 15, 2018 @ 4:30 WESP office.

Let me know if you have any questions, Dave