



## BOARD MEETING NOTES

**August 15, 2018**

**4:30 – 6:00 pm**

**World's End State Park Office**

### Attending:

Bill Kocher – World's End State Park - Manager	Dave Engle - Chair	Lisa Engle
	Michael Scott – Vice-Chair	Ruth Rode
	Mic Scott - Treasurer	Dave Kowalewski
	Dan Mumford - Secretary	Lisa Wilcox
		Kyle Fawcett

### SECRETARY'S REPORT:

- The July meeting minutes are approved with no revisions.
- There have been some issues with distributing the minutes (invalid emails, etc.). Perhaps we should be posting minutes online/facebook, etc.?
- Meeting minutes will be distributed via a Google inbox:  
[secretary.friends.worlds.end@gmail.com](mailto:secretary.friends.worlds.end@gmail.com).

### TREASURER'S REPORT:

- Mic Scott will contact Pam Metzger re getting access to the account and donation databases.
- Looks like we have approximately \$ 2500 – 3000 at the moment; pending her review of the data.

- The preferred method for donating is to go through the PPF website – designating Friends of World’s End as the recipient.
- We should send thank-you notes to donors. Dan M. will circulate some draft language. Kyle F. will design some cards (based upon a hand-out he has already designed and circulated). We can then all sign the cards as part of our usual monthly meeting.
- We may have a donor interested in donating building materials. The Scott’s will contact the donor and discuss.

**ANNUAL MEETING/MEETING ATTENDANCE /DIRECTORS/QUORUMS:**

- Ideally, all major decisions should be taken by a quorum of Directors. However, a quorum at our meetings is difficult to reach due to the large number of Directors. We have some Directors who have not been able to attend meetings. Dave E. will contact these individuals and explain our dilemma and determine if they are still interested in being a Director.
- Bill K. will check into conference calling availability. This may be an option for those that cannot attend in-person.
- Another option for members (other than being a Director or Officer) is to be a Program Chair/Administrator – in charge of a specific project or event.
- Per the bylaws, Directors cannot be approved until the annual meeting.
- Annual Meeting? November is the suggested month – but this poses some scheduling issues for us. Will likely have to be some other time; will discuss in September (we will have to reschedule the November meeting regardless due to Thanksgiving).

**PARK PROGRAMS AND EVENTS:**

- Programs are going well; good attendance (approximately 70 attended a July 28 forensics program).
- We need more hand-out cards/leaflets to distribute at these events.
- More programs still to come this summer, including archery.

**ONGOING PROJECTS:**

- GARDEN UPKEEP.
- LEADING/ASSISTING WITH HIKES.
- PRESENTATIONS FOR CAMPER, ETC.

If you are interested in assisting with any of these events, please contact Jane Swift at (570) 924-1601 or [jswift@pa.gov](mailto:jswift@pa.gov).

## CONSERVATION VOLUNTEERS / CHILD CLEARANCES:

Everyone should enroll as a DCNR Conservation Volunteer – especially if you plan on participating in any projects (will provide for workers comp if injured).

For more information and to enroll:

<http://www.dcnr.pa.gov/GetInvolved/Pages/default.aspx>

<https://www.volunteers.dcnr.state.pa.us/cvhow.aspx>

<https://www.volunteers.dcnr.state.pa.us/VolunteerApplication.aspx>

If you plan on participating in activities or projects that involve working with children (without the presence of parents/guardians) – will need PA Child Abuse History Clearance. Even for events with parents/guardians present, there still could be unsupervised children present – so obtaining a clearance is advisable.

3 different checks:

- Criminal Record Check
- Child Abuse Clearance
- FBI (only needed if you have lived out of state in the past 10 years).

This can be done via the Conservation Volunteer program.

We should retain a record of everyone's checks here in the Park Office.

Criminal Record Check

<https://epatch.state.pa.us>

Check volunteer box and there will be no charge.

Child Abuse Clearances

[www.compass.state.pa.us/cwis/public/home](http://www.compass.state.pa.us/cwis/public/home)

Click on new account. Set up own account.

Once account completed, click on login tab and follow steps to complete application.

FBI/Fingerprints

[www.identogo.com](http://www.identogo.com)

Pre-enrollment and schedule appointment required.

Required to pay at time of enrollment.

(Dushore now has a site.)

## RIVER OF THE YEAR FESTIVAL:

Saturday August 25.

A Day of Celebration at Worlds End State Park!

- 10AM - 12noon: The Art of Fly Fishing
- 12noon - 2PM: Open Time to swim, hike, picnic, explore, love your Loyalsock!
- 2PM - 4PM: Workshops (songwriting, poetry, women's history, nature photography, children's workshops, and more).
- 2PM - 6PM: Watershed small business spotlight
- 4PM - 6PM: Picnic under the Pines (enjoy some goodies by the creek), take outs available from McCarty Mercantile
- 6PM: Concert by the Loyalsock Creek with Jamcrackers from the Adirondacks  
FREE and OPEN TO PUBLIC

<http://www.middlesusquehannariverkeeper.org/loyalsock-love.html>

Other links with information:

- <http://pariveroftheyear.org/>
  - <http://pariveroftheyear.org/2018-river-of-the-year/2018-river-of-the-year/>
  - <http://pariveroftheyear.org/2018-river-of-the-year/2018-river-of-the-year-events/>
  - [https://www.media.pa.gov/Pages/DCNR\\_details.aspx?newsid=467](https://www.media.pa.gov/Pages/DCNR_details.aspx?newsid=467)
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- Kyle F. reported that we have been asked to staff a table 2:00 – 6:00 promoting our group, providing info, etc. Kyle F., Mic S., Lisa W., and Dan M. are available to assist with this. Kyle F. has a canopy, we can borrow a folding table and chairs.
  - A donation jar might be helpful.
  - Need hand-outs, business cards, etc. A poster/banner would be nice, but probably too late to get one made in time.
  - Michel Scott expects to have a Pa Game Commission booth next to ours; hopes to include a bear trap.
  - We have also been asked to assist with set-up and tear-down (morning / evening) and guiding people, giving directions, handing out materials, etc.
  - This is rain or shine (concert will be moved inside if it rains).
  - The main venues are the 3 picnic pavilions.

## **FUNDRAISING IDEAS:**

Look at Foundation website for possible ideas:

<https://paparksandforests.org/friends-groups/resources/>

<https://3lbfea33km482lswmk36ltep-wpengine.netdna-ssl.com/wp-content/uploads/2015/12/Fundraising.pdf>

ICE: checked with Dushore Beverage; they have no used machines for sale at this time. A used machine costs approximately \$1000.00

## **FIREWOOD:**

- a 75-bundle load would cost \$270.00 (\$3.60 a bundle).
- Is already “wrapped.”
- We could sell for \$ 5 - \$ 7?
- Use the honor system?
- Place behind a chain-link with a secure payment box.
- In the campground and cabin area – or near park office?
- No sales tax on firewood (and ice).
- Per PFFF, the park staff cannot handle our money/funds. This makes selling things via the park office problematic.

## **PROJECTS:**

### **CAMPGROUND AMPHITHEATER:**

- The group is exploring improving the campground amphitheater by building a cover/roof over the stage and possibly the entire amphitheater.
- Bill K. reported that his staff have calculated an estimate for a 40 ft X 48 ft cover/roof: \$17,200 for the materials, not including labor.
- The Scott’s will check with a potential donor about possible building material contributions.

### **PARK TRAIL MAP:**

- Dave K. and Ruth R. displayed draft maps of the Park (and surrounding forest) hiking trails.
- What to put on the back of the map? Group discussed and decided the descriptions of each of the trails, distances, trailheads, difficulty, features, highlights, guidance, etc. should be provided.
- Would be on durable, water-proof paper.

- Dave K. and Ruth R. named as Project Co-Chairs for this project. Will work on drafting descriptions, etc.
- Prices:
  - Large map: 1,500, 4 colors on one side, is \$2,200.00 (\$1.47 per map).
  - Smaller map: 1,500, both sides all color; is \$3,030.00 (\$2.07 per map).
- How do we sell? Again, as noted above, the park staff cannot handle our funds. Perhaps some sort of arrangement to sell the maps in bulk (to the park, businesses, etc.) and they can re-sell?
- We don't have the capital right now to do this; but a generous donation/financier is possible?
- The Co-Chairs will continue their work on the map, descriptions, design, cover, etc. as the entire group considers how to market and sell the map.
- Bill K. will check with PFFF to clarify the park staff's ability and restriction in assisting with selling and handling funds.

**PARK ADMINISTRATION REPORT:**

- Bill K. has to respond to a PFFF email request to list the park's current "wish list" (streambank stabilization, invasive plant removal, trail maintenance, etc.). The group agrees Bill K. should identify, list and respond to PFFF with what he thinks is needed.
- The Park has sustained some damage in the recent flooding. Cabin Bridge road was submerged and damaged, but is still passable. Mineral Spring Road has serious damage requiring it to be closed (Mineral Spring Road is the responsibility of Forestry, not the Park).

**NEXT MEETING:**

- Wednesday September 19, 2018 at 4:30 at the Park Office.
- The Scott's will not be able to attend – will email anything they have to report prior to the meeting.